

Instructions for authors

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Requirements for the text part

Contributions to the peer-reviewed journal *Fine Mechanics and Optics* are accepted in electronic form in Czech, Slovak or English. Texts can be created in LaTeX using a template or in the MS WORD text editor. In this case, use the Times New Roman font, set the font size to 12 points, align to the left margin, and it is useful to turn on the display of hidden characters. To speed up typesetting with equations, it is advantageous to use the MathType environment and, if necessary, save the equations in a separate pdf file. Use the Enter key only at the end of a paragraph, avoid special formatting, cross-references, multiple spaces, page breaks, blank lines, manual word division and other similar interventions that could make text formatting difficult when converting it to typesetting in Adobe InDesign.

At the beginning of the manuscript, list the names of the authors in the format “Josef NOVÁK” followed only by the names of the workplaces with the place of work. Under the title of the article, highlighted in bold, insert the abstract written in italics and keywords. Write the numbered section titles in bold and capital letters, the names of subsections in bold. At the end of the manuscript, after the acknowledgments and the list of cited literature, list the full names of the authors with titles, the full addresses of their workplaces and the email contact of at least the corresponding author. After them, add a translation of the title of the article, abstract and keywords into English for Czech or Slovak texts or Czech or Slovak for texts written in English. If the captions for the figures are not directly in the text, list them at the end of the manuscript. Place references to literature in square brackets, equations in parentheses.

Equations and formulas that are part of the text on a line should be written, if possible, using embedded symbols, not using an equation editor. When writing mathematical and chemical expressions, follow the basic rules: write scalar variables in italics, vectors, matrices and multidimensional quantities in bold upright (antiqua). The symbol for the total differential “d”, Ludolf’s number “ π ”, the imaginary unit “i” or “j” must be written upright. Also, the identifiers of the functions sin, cos, exp, log, etc. should be written upright. If they represent a variable quantity, write the indices of quantities in italics, otherwise upright. Use solid spaces between the value and the unit of the quantity.

Requirements for images and charts

The graphic part of the contribution (images, photographs) does not need to be included in the text. However, always submit images together with the manuscript as separate files, preferring vector graphics. Bitmap files for black and white drawings should have a resolution of at least 600 dpi, for photographs at least 300 dpi. When generating images in vector format, choose to convert text to curves. For lossy compressed formats, use a compression level that maintains sufficient image quality.

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Generate a control file in pdf format from the manuscript. Send the source text, control pdf file and images as separate files by e-mail to the editorial office at jaromir.krepelka@upol.cz (tel. +420 585 631 518) or marcela.badurova@upol.cz (tel. +420 585 631 581). If the files being sent are larger, you can use the services of an online storage service. It is advisable to archive the files into a single file and, if necessary, provide them with a password, which is communicated to the recipient in a separate email.